RESUME

Name : Noor

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 hafiz\_noornadeem@yahoo.com

Skype ID: noornadeem

Mobile: **+918686615846 ­+917386666378**

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| **Career Objective** |

        To take up challenging career in an organization which gives me an opportunity to work with dedication and commitment where the skills are used to optimum extent.

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| **Profile** |

An ambitious, highly motivated self-starter with an aspiration to work in management and I have strong ability to satisfy the needs of companies interested in administration and Management.

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| **Professional Experience** |

**Guest lecturer : Mahbobiya panjetan junior college, Warangal. A.P (India)**

**Grammar teacher: Babul uloom Arabic school, Warangal, (India).**

**Duties and Responsibilities:**

* Teaching Arabic grammar.
* Editing monthly magazine.
* Organizing events.
* Preparing examination report.

**Freelance Translator:**

* **I’m a member of Urdu and hindi translators team in transaltion agency, based in Canada/USA and UAE.**
* **I have more than 8year experience in translation field with national and international companies. (Arabic <> Urdu & Hindi, Eng > Urdu).**
* **I am working now with “Information Technology” Company based in Cairo, Egypt. ( Arabic into Urdu )**
* **I recently complete (English > Urdu) Translation project for “Medicine” trading Co, based in India.**
* **I completed Arabic into Hindi translation (Book) for my Saudi Arabian client.**

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| **Educational Qualification** |

* **Master in Arabic literature** from **College of Arabic language.** Al Rahmaniya University, Kerala, India.
* **Degree in Arabic literature**From **College of Arabic language**, Al Azhar University, Cairo, Egypt.
* **Degree in Islamic studies** from **College of Islamic studies,** Dar UL Uloom, University, Deoband, Saharanpur Dist, ( U P ) India .
* **Intermediate** from **School of higher secondary, Al Azhar University**, Cairo, Egypt.
* **SSC** from **Ashraf Ul Uloom** **School, Ambur, T.N, India.**
* **Diploma** **in Arabic literature** from **Dar Ul Uloom University**, Hyderabad, India.
* **Diploma in Islamic studies** from **Al Azhar University,** Cairo, Egypt.
* **Urdu Aalim** from **Idare E Adbiyaat,** (Govt registered board of A P) Hyderabad.

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| **Technical Profile** |

* Knowledge in **Translation: Urdu (Native language) < > Arabic & Hindi, English > Urdu.**
* Knowledge of **M S Office, Typing (English, Arabic, & Urdu)**

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| **Strengths** |

* Positive attitude
* Team player skills
* Hard working.

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| **Hobbies** |

* Reading.
* Traveling.
* Making friends.

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| **Extracurricular Activities** |

* Participated in Arabic literature seminars in and out of India. .
* Organized the events in school and college level.
* Wrote more than 24 Articles in Arabic literature.
* Translate more than 50 projects from Arabic and Urdu into English and Hindi
* Teacher of Arabic grammar for two years.
* Editor of monthly Urdu magazine for two years.

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| **Personal Details** |

 Father Name       : **Mohammad Nadeemulla**

Date of Birth     : 30th Jul-1979

Marital Status           : Married

Nationality     : Indian

Languages Known      : Arabic, Urdu, Hindi, and English.

Address     : H No: 11-23-1273, L B Nagar, Warangal,

 A.P, Pin: 506002.

Mohammad Noorulla