Urb. Ciudad Central I

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Francheska Brito Tapia

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| Objective |  | To access a job position that embodies my universitary curriculum in other to make a difference within the entity. |
| skills |  | Advanced research on database.  An intermediate level on Trados and Access and proficient level of Microsoft office and internet.  Team work, time management and sense of communication. |
| education |  | 2013-2014 paris ouest university Master’s degree in Arts, humanities and languages with a Major in humanities, languages and foreign civilizations and a minor in Spanish education  **2012-2013 SORBONNE NOUVELLE UNIVERSITY- PARIS III**  Master’s degree in Foreign Languages with a Major in legal and financial translation and a Minor in terminology 2011-2012 sorbonne NOUVELLE university- paris iii Bachelor’s degree in Foreign languages with a Major in Technical translation in Spanish, English and French  **2010 DELF**  French studies diploma  **2002-2007 UNIVERSITY OF PUERTO RICO (RIO PIEDRAS CAMPUS)**  Bachelor’s degree in Humanities with a major in Modern languages (French and Italian) |
| Experience |  | **2016- PRESENT UNIVERSITY OF PUERTO RICO RIO PIEDRAS CAMPUS**  French professor  **2014-2015 DEPARTMENT OF EDUCATION FRANCE**  Spanish professor as second language 2012- 2014 Complétude Custom English and Spanish courses for students (middle school and high school)  **2013-2014 LYCÉE VERSAILLE (INTERNSHIP)**  Prepare Spanish lessons for high school grades  Elaborate activities following The Common European Framework Reference for Languages  J **DEC. 2013 BA&SH**  Temporary translating contract: proofreading and editing general conditions, inventory, e-mail confirmations and invoice  **Apr.-Aug 2013 Nike Paris**  Temporary contract as sales associate- Main tasks were to greet and advice customer depending on the sport or activity they were willing to do (Running, Basketball, Soccer and Urban apparel), to order merchandise when out of stock.  **2010-2012 ADOMLINGUA**  Custom English and Spanish courses for adults  **2008-2010 Doral Bank**  Service coordinator in branch- Main tasks consisted in greeting customers, solve problems related to their personal, business accounts (Debit card replacements, account statements, overdraw accounts, etc.) and answering phone calls. Meet monthly goals by offering new banking products based on customer needs. |