**Julia Poole Spradling**

74 Smokerise Drive

Murphy, NC, 28906

**H:** **828 – 371 – 4884**

***Summary of Skills***

**Interpretation Skills**

* ***From English to Hungarian***
* ***From Hungarian to English***
* Fields of interest:
	+ Medical, Business, Legal, Financial, USCIS, HR, Social Services, 911

**Health Care Related Skills**

* Strong knowledge of Medical Terminology, Physiology & Anatomy and some nursing procedures

***Professional Experience***

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|  April 2015to PresentMay 2014toPresent May 2013 to Present  | **Cyracom*** Interpretation in the following field:Medical: doctor visits, Medical Trainings

**Language Services Associates** * Interpretations in the following fields:
* Medical, Clinical Studies, Telebanking

**Language Line Services – Telephone Interpreter** * Interpretations in the following fields:
* 911 Calls, Medical, Police, Legal, Insurance, Social Services, USCIS, utilities, HR and Financial
 |  Murphy, NC |
|  March 2013toAugust 2013 | **Certified Nursing Assistant** **Murphy Medical Center – Nursing Home*** Patient Care in Short Term / Rehabilitation, Long Term and Alzheimer’s Unit
 | Murphy, NC |
| July 2011 | **Certified Nursing Assistant** |  |
| to | **Valley View Care & Rehab Center** | Andrews, NC |
| February 2012 | * Assisted with Patient Care and with Activities of Daily Living
* Performed all tasks with a patient-centered focus while seeking opportunities for improvement of processes
* Ensured HIPAA, JCAHO, OSHA compliance
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| February 2009 | **Interpreter & Sales Associate** | Budapest, Hungary |
| to | **Torok es Tarsa Kft** |  |
| September 2010 | * Developed and maintained long-term relationships with policyholders and small business entities
* Assisted business owners with communication (German, English, Hungarian)
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| February 2008 | **Junior Marketing Manager** | Budapest, Hungary |
| to | **ORCO Hungary Kft** |  |
| February 2009 | * Brand Management
* Working closely with advertising agencies
* Leading successful agency tenders & negotiations
* Active role in strategic planning for a luxury shopping center and for an upscale office building
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| January 2006 | **Marketing Trainee** | Budapest, Hungary |
| to | **L’Oreal Hungary Kft** |  |
| September 2006 | * School Internship - L'Oreal Paris Skin & Hair Care
* Assisted the brand manager with product lunches, agency communication, Christmas promotions, event marketing, television and print advertisements
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***Education***

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| 2012 | **Tri County Community College** | Murphy, NC |
|  | * Pre-Nursing Program – Completed
* RN Program – Discontinued due to personal circumstances
 |
| 2007 | **Oxford Brooks University** | Oxford, England |
|  | **Bachelor of Arts in Business Studies*** 1st Class Hons. Scholar
* Concentration in Economics& Marketing
* Related coursework: International Finance
 |
| 2007 | **International Business School**  | Budapest, Hungary |
|  | **Bachelor of Arts in Business Studies*** 1st Class Hons. Scholar
* Concentration in Economics
* Related coursework: International Finance, Statistics, Microeconomics
* Relevant coursework: Fundamentals of Communication, Strategic Sales, Retail Marketing
 |
| 1999 | **Andrews High School** | Andrews, NC |
|  | **High School Diploma*** Foreign Exchange Student
 |
| (1998) | **Erkel Ferenc Gimnazium** | Gyula, Hungary |
|  | **High School*** Special Focus on Computer Programming and English & German
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