**Julia Poole Spradling**

74 Smokerise Drive

Murphy, NC, 28906

**H:** **828 – 371 – 4884**

***Summary of Skills***

**Interpretation Skills**

* ***From English to Hungarian***
* ***From Hungarian to English***
* Fields of interest:
  + Medical, Business, Legal, Financial, USCIS, HR, Social Services, 911

**Health Care Related Skills**

* Strong knowledge of Medical Terminology, Physiology & Anatomy and some nursing procedures

***Professional Experience***

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| April 2015  to  Present  May 2014  to  Present  May 2013  to  Present | **Cyracom**   * Interpretation in the following field:Medical: doctor visits, Medical Trainings   **Language Services Associates**   * Interpretations in the following fields: * Medical, Clinical Studies, Telebanking   **Language Line Services – Telephone Interpreter**   * Interpretations in the following fields: * 911 Calls, Medical, Police, Legal, Insurance, Social Services, USCIS, utilities, HR and Financial | Murphy, NC |
| March 2013  to  August 2013 | **Certified Nursing Assistant**  **Murphy Medical Center – Nursing Home**   * Patient Care in Short Term / Rehabilitation, Long Term and Alzheimer’s Unit | Murphy, NC |
| July 2011 | **Certified Nursing Assistant** |  |
| to | **Valley View Care & Rehab Center** | Andrews, NC |
| February 2012 | * Assisted with Patient Care and with Activities of Daily Living * Performed all tasks with a patient-centered focus while seeking opportunities for improvement of processes * Ensured HIPAA, JCAHO, OSHA compliance | |
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| February 2009 | **Interpreter & Sales Associate** | Budapest, Hungary |
| to | **Torok es Tarsa Kft** |  |
| September 2010 | * Developed and maintained long-term relationships with policyholders and small business entities * Assisted business owners with communication (German, English, Hungarian) | |
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| February 2008 | **Junior Marketing Manager** | Budapest, Hungary |
| to | **ORCO Hungary Kft** |  |
| February 2009 | * Brand Management * Working closely with advertising agencies * Leading successful agency tenders & negotiations * Active role in strategic planning for a luxury shopping center and for an upscale office building | |
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| January 2006 | **Marketing Trainee** | Budapest, Hungary |
| to | **L’Oreal Hungary Kft** |  |
| September 2006 | * School Internship - L'Oreal Paris Skin & Hair Care * Assisted the brand manager with product lunches, agency communication, Christmas promotions, event marketing, television and print advertisements | |
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***Education***

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| 2012 | **Tri County Community College** | Murphy, NC |
|  | * Pre-Nursing Program – Completed * RN Program – Discontinued due to personal circumstances | |
| 2007 | **Oxford Brooks University** | Oxford, England |
|  | **Bachelor of Arts in Business Studies**   * 1st Class Hons. Scholar * Concentration in Economics& Marketing * Related coursework: International Finance | |
| 2007 | **International Business School** | Budapest, Hungary |
|  | **Bachelor of Arts in Business Studies**   * 1st Class Hons. Scholar * Concentration in Economics * Related coursework: International Finance, Statistics, Microeconomics * Relevant coursework: Fundamentals of Communication, Strategic Sales, Retail Marketing | |
| 1999 | **Andrews High School** | Andrews, NC |
|  | **High School Diploma**   * Foreign Exchange Student | |
| (1998) | **Erkel Ferenc Gimnazium** | Gyula, Hungary |
|  | **High School**   * Special Focus on Computer Programming and English & German | |